



## MINUTES

### FOR THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 8 November 2021 AT WHALLEY OLD GRAMMAR SCHOOL COMMENCING 7.00PM

Present:	Cllrs Jean Brown (Chair), Lee Street (Vice-Chair), Diane Chiappi, Elizabeth Kinder, Lucy Cook
In attendance:	(Clerk), Borough Cllr David Birtwhistle, Clerk in attendance: M Richardson,

**21/132 To receive apologies for absence and consider approval.**

None

**21/133 To receive declarations of interest.**

None

**21/134 To consider the minutes of the Council meeting held on 4 October 2021 for approval.**

The minutes were approved as a correct record and signed by the Chair.

**21/135 To adjourn the meeting for a period of public discussion.**

Borough Councillor David Birtwhistle was present but had nothing to report. It was agreed Lucy Crook would attend the next Parish Council Liaison Meeting.

**21/136 To consider a report following the resignation of the Clerk and RFO and filling the vacancy**

The Advert in the SLCC had been successful in getting one application to the post. Jean was in negotiation with the candidate and had tried to arrange an interview. The Councillors discussed their disappointment to the recruitment and felt that this was partly due to a national recruitment crisis and the poor level of pay for job responsibility.

The Group discussed what would happen if they failed to recruit. It was agreed to ring round all Ribble Valley Clerks to see if they would be interested.

**21/137 To consider the Planning Applications for September**

Chair Jean Brown said she would feedback on the planning applications but wanted more time to look at :

3/2021/1043	<b>Application for Full Consent</b> Land to the rear of 16 Whiteacre Lance Barrow BB7 9BJ Proposed rection of one new two storey three-bedroom dwelling – resubmission of 3/2020/0677 <b>(Adam Birkett Planning Officer)</b>
-------------	---

**21/138 To consider a future meeting schedule and decide where to host future meetings.**

A calendar of 2022 meetings was circulated for approval. It was not undecided whether the Parish Council would continue to meet monthly or go back to bimonthly meetings. It was agreed that future meetings would be held at Barrow Primary School. A Precept meeting date of the 22 November 2021 was identified. The Clerk to book the room.

**21/139 Barrow Playing Fields – Annual Safety Inspections and Authorisation of Future Work**

The Lengthsman had been tasked to lay a tarmac basketball base, but this has yet to be completed. The Clerk met the Lengthsman to discuss the outstanding work. It was agreed, based on the Play Association Annual Report considered at the October 2021 to commission Produlic to undertake the work identified in the report at an estimated cost of £1170.

**21/140 The Council agreed to Lucy Crook undertaking the final proof reading of the Newsletter and that distribution would be carried out by the Parish Councillors.**

It was agreed that the Clerk would pass on details of Helen Bolton at Ribble Valley Borough Council to undertake the printing and folding. It was agreed to order at total of 900 newsletters.

**21/141 To authorise Accounts Payments and Receipts for and Balances for October 2021**

It was resolved that the October 2021 accounts to date are approved and accepted

<b>Cheq No</b>	<b>Payee</b>	<b>Gross £</b>	<b>Vat £</b>	<b>Net £</b>
100205	HMRC Period 8 Tax £49.00 + NICs £3.98emlyee £15.96 Employer	68.94	0.00	68.94
100206	M Richardson Salary Nett £66.08 less £49 Tax + £3.98 NICs)	415.08	0.00	362.10
100207	M Richardson Mileage £9 + Home Office £17.33	26.33	0.00	26.33
100208	M Richardson Reimbursement 2 Year McAfee Virus Protection for 2 years	85.49	14.25	71.24
100209	JM1786 room hire	15.00	0.00	15.00
100210	SLCC Advert Clerks Vacancy £195 + VAT £39	195.00	39.00	21.83
100211	Ribble valley Borough Council Replacement Bin	33.33	6.67	40
100212	M Richardson Reimbursement 1 Year iCloud Backup Service Currys	55.00	9.17	45.83
100213	FINANCE WORKSHOP 14 October Jean Brown Parish & Town Training Lancs	25.00	0.00	25.00
		<b>919.17</b>	<b>69.09</b>	<b>676.27</b>

**Bank Balance as of 28 September 2021 : £16,837.92**

**21/142 To appoint Oaklea Gardening Services to undertake a contract for a 12-month period of approximately 40-45 hours per annum at a rate of £15 per**

Barrow Parish Council have tried to recruit to the above contract. Following market research by Liz Kinder in which she phoned local contractors (including Chestnut Gardening Services, BB7 Gardening Services). None of the local based company wanted to undertake the work at the proposed rate. Oaklea was able to undertake the work at the rate offered and so Barrow Parish Council resolved to appoint Oaklea.

**21/143 To receive and update on the proposal for Barrow Parish Council to lease a section of car park to Mulbury Home.**

Lee Street and Jean Brown had a site meeting with Mulbury Homes and agreed that it would be possible to lease a section of the car park. The Clerk agreed to forward the Head Lease with Ribble Valley Borough Council onto Lee. The work was progressing.

**21/144 To receive an update on the Christmas Tree and replacement lights for Barrow**

It was agreed that Liz Kinder and Diane Chiappi source the Christmas Tree and new lights with an allocated budget of £500. The Clerk to write to ENW with details of unmetered supply.

**21/145 To receive an update on Whalley, Wiswell and Barrow Cemetery – EXCLUSION OF THE PUBLIC AND CLERK**

**21/146 The date of the next meeting to set the Precept Monday 22 November 2021 (at Barrow Primary School to be confirmed)**

The Clerk left the meeting at 9.30pm.

**Signed by Chair..... Date.....**